

Academic Computing Advisory Committee

April 24, 2017 – 4pm
Richter Library Cuban Heritage Collection Conference Room
Coral Gables Campus

Agenda

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| 1. Minutes from March Meeting (attached) | 4:00pm |
| 2. Announcements/Updates | 4:05pm |
| 3. UM Discussion-Based Learning Survey (distributed 4/19/17) | 4:15pm |
| 4. Annual report (draft outline to be distributed) | 4:30pm |
| 5. May meeting and agenda for 2017-2018 | 4:40pm |
| 6. Adjourn | 5:00pm |

Upcoming Agenda Items:

- Streaming for the University (address in fall 2017 tba)
- Taking attendance electronically (ongoing, A. Gyorke, lead)
- Task Force on Online Education, part 2 (guest: Bill Green, fall 2017 tba)
- Eracent annual communication (A. Gyorke, lead)
- Research data curation (guest: Sarah Shreeves, fall 2017 tba)



University of Miami

Academic Computing Advisory Committee Meeting Minutes

Richter Library – Cuban Heritage Collection Conference Room

Monday, April 24, 2017

4:00-5:00 p.m.

Attendees: *Orlando Acevedo, Charles Eckman, Cheryl Gowing, Karen Mathews, Mary McKay, Marilyn Neff, Mitsu Ogihara and Tallys Yunes.*

Ex-officio: *Allan Gyorke*

Guest: *Dacia Simpson, Director, Classroom Management*

AGENDA

Welcome: *Charles Eckman*

Dean Eckman welcomed the group.

Approval of March Minutes

The minutes from the meeting held on March 27, were approved without modification.

Announcements and Updates

- As a follow up to the Laptop Lending Program discussed at the last meeting, it was noted that laptops are not required for undergrad / grad students at the School of Business Administration nor at the School of Education and Human Development. More on this topic is forthcoming.
- It was noted that undergraduate online courses require prior approval from the Senior Vice Provost, and Dean of Undergraduate Education, and can only be offered through the Division of Continuing and International Education (DCIE). The Committee suggested inviting Richard Bair, director of Distance Learning Institute, to an ACAC meeting to clarify online education policy.

UM Discussion-Based Learning Survey

- Allan discussed UM's [Discussion-Based Learning](#) Survey. As the initial component of the Educational Innovation Roadmap Initiative, the discussion-based learning survey will focus on specific teaching techniques for problem-based learning: fishbowl discussion format, flipped learning format, and the Harkness Table Method. The basis of the survey is to encourage and support faculty that want to teach in each of these formats. Allan asked the Committee to promote the survey to their colleagues in order to capture a substantial number of responses, which in turn will help to garner the best results.

Annual Report

- Dean Eckman distributed an *ACAC Overview of Activities – 2016-2017*, listing the major discussion topics covered in the meetings. The Committee asked the Dean to draft an additional document listing the full scope of the Committee's involvement / accomplishments from the previous year. The documents will be presented to the new provost with a bit of ACAC history.
- It was suggested that a Blackboard representative attend an ACAC meeting at least once a year to update the group on services, products, support, etc.

May Meeting and Agenda for 2017-2018

- At the May meeting, the Committee will tour the CoE Active Learning Classroom.
- Agenda for 2017-2018:
 - Dr. John Bixby - data curation update
 - Learning Commons update
 - Laptop Lending Program
 - Digital Media Lab attend an ACAC meeting
 - Online Education Task Force update
 - Discussion-Based Learning Initiative
 - Active Learning
 - The Maker Movement
 - Installation of 3D Printers
 - Tour SONHS Simulation Hospital

Meeting Adjournment

With no further discussions, the meeting adjourned at 5:00 p.m.

Potential 2017-2018 Agenda Items

- Tour College of Engineering Active Learning Classroom
- Task force report on Online Education (part 2)
- Laureate Education
- DCIE representation at ACAC meetings
- Updates on new events/conference management software
- Streaming for the University (address in spring 2017 tba)
- Taking attendance electronically (ongoing, A. Gyorke, lead)
- Learning Platform: Microsoft 365 – awareness of features (A. Gyorke, lead)
- Eracent annual communication (A. Gyorke, lead)

Minutes respectfully submitted by Elizabeth del Campo